



# Serampore Girls' College

NAAC ACCREDITED (2ND CYCLE)

13, T.C. Goswami Street, Serampore  
Hooghly, West Bengal, India



**PROSPECTUS**

**2023-24**



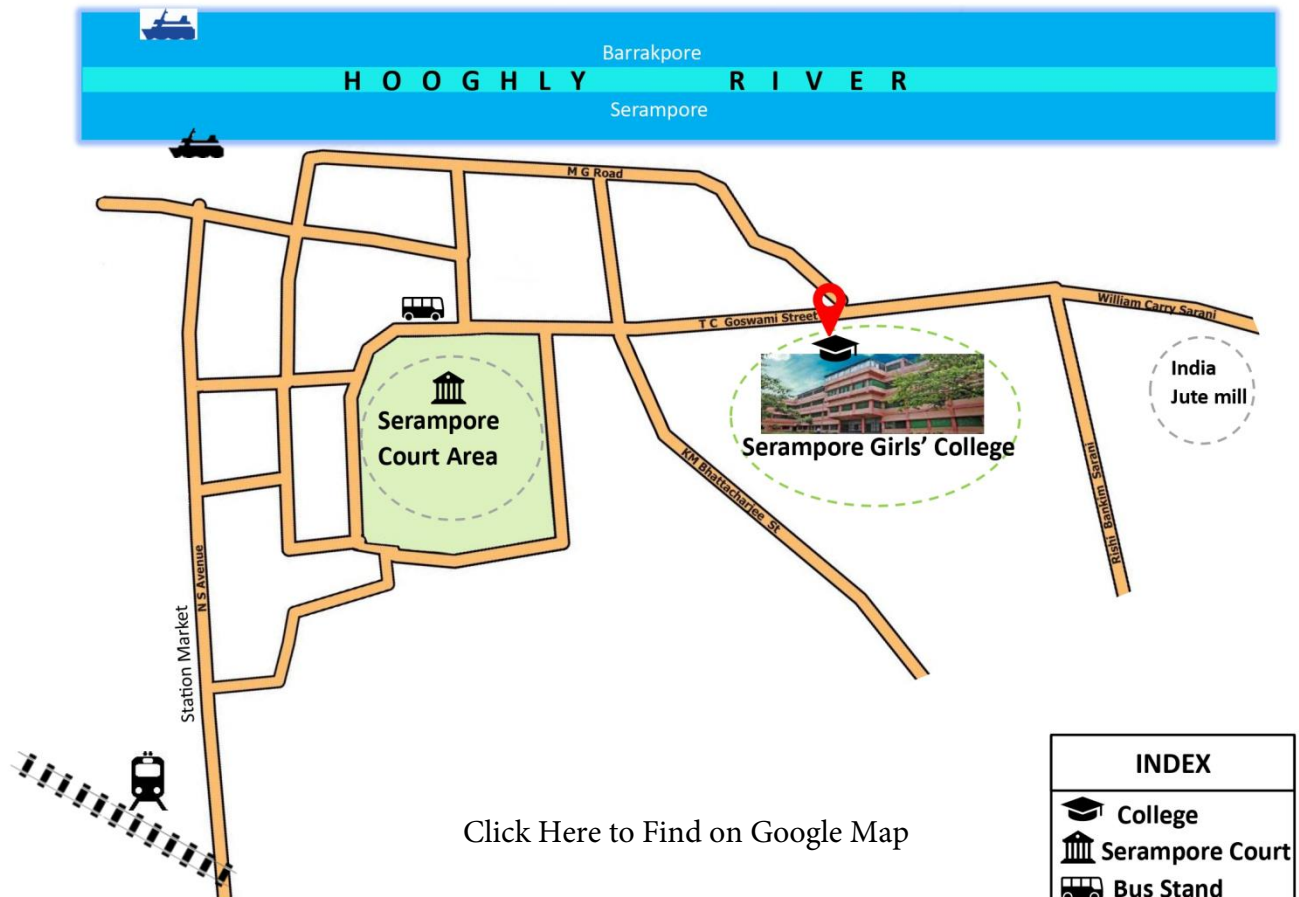
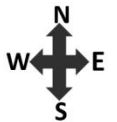
**Website: <http://seramporegirlscollege.org/>**

# Serampore Girls' College

NAAC ACCREDITED (2nd Cycle)

13, T.C. Goswami Street, Serampore  
Hooghly, West Bengal, India









## ROUTE MAP



[Click Here to Find on Google Map](#)

Developed by : Rupsha Dey  
Roll No: 20332, Semester : VI  
Department of Geography  
Serampore Girls' College

0 200m  
Scale

INDEX	
	College
	Serampore Court
	Bus Stand
	Serampore Rail Station
	Ferry Ghat
	Dhobi Ghat, Barrakpore
	Roadway
	River

**SERAMPORE GIRLS' COLLEGE**  
**PROSPECTUS 2023-2024**  
**GOVERNING BODY MEMBERS**



<b>President</b>	Dr. Sudipto Roy, MBBS, MD, Hon'ble, MLA, Serampore
<b>Secretary</b>	Dr. Soma Roy, Principal
<b>Nominee of Higher Education Council, West Bengal</b>	Dr. Srikanta Samanta
<b>Government Nominee 1</b>	Sri Uttam Nag
<b>Government Nominee 2</b>	Mr. Kaushik Chatterjee
<b>Calcutta University Nominee 1</b>	Dr. Rita Ghosh Chaudhuri
<b>Calcutta University Nominee 2</b>	Dr. Manas Kumar Ghosh
<b>Teachers' representative</b>	Dr. Sampa Sarkar
	Dr. Bimal Mandal
	Sri Shyamal Kr. Daripa
<b>Representative of Non-teaching Staff</b>	Sri Debasish Saha

## SERAMPORE GIRLS' COLLEGE

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### MESSAGE FROM PRINCIPAL'S DESK



Dr. Soma Roy, Principal

*Serampore Girls' College was founded on June 6, 1981 to cater to the local demand for a Girls College. Late Sm. Anila Devi, the noted educationist and the then President of West Bengal Higher Secondary Council inaugurated the college in the presence of Late Prof Sambhu Ghosh, the then Minister for Higher Education, Late Bhabani Mukhopadhyay, former Minister for Parliamentary Affairs Govt of West Bengal, Late Kamal Krishna Bhattacharya, the then MLA and Chairman of Serampore Municipality and other dignitaries.*

*Affiliated to the University of Calcutta and recognized by the Govt of West Bengal and University Grants Commission, New Delhi, the college sent its first batch of students in Humanities Group for the Graduation Examination in 1983. Since the date of its foundation the college has marched forward heedlessly to fulfil its twin goal of promoting female education in this part of the suburb and shaping its students into citizens of high calibre and character through various academic literary and cultural activities. Periodically organized therein.*

*Starting from a scratch the college has grown into a very prominent educational institution with its affiliation in degree Arts and Science. At present the college has about two thousand students on its roll. It has achieved permanent affiliation to the University of Calcutta in 1981 and at present it has affiliation at the degree level in Nine Honours and Eighteen General subjects. The smooth running of these departments is ensured by an efficient set of dedicated and highly qualified teachers. The college has also a well-stocked library, a reading room, well-equipped laboratories in Laboratory based Subjects, and computers for various departments including Education and Sociology.*

*The students are also provided with excellent Library facility which is run by: qualified and efficient Librarian and other Reading Room Advisors. The College has a thoroughly computerized office with an efficient set of non-teaching staff. The students have an easy access to the Students' Common Room, Canteen and Games Room. The college has an active Grievance Redressal Cell where the In-charge of the Cell meets the students at appointed time.*

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*The college with its attractive building on large premises, is situated in between Serampore Court and Walsh Hospital. Its close proximity to Railway station and Bus stand ensures its easy accessibility during its journey the college has received several grants and donations from various Govt. and Private Sectors. Apart from the State Government and University Grants Commission, several noted persons have extended their helping hands for the overall development of the college Initially the college was established in an ancient rented house, later State Govt. handed over a wasteland to college on 1994. Main academic building of the college was raised on this land.*

*In 2016, the college has been re-accredited by NAAC with a decent B Grade (2nd cycle) College has received a State Government fund of Rupees One Crore and Nine Lakhs for Construction of a new building on 2014. A new four-storied building has been constructed with financial assistance of State Govt and college fund.*

*"It is not possible for a bird to fly with only one wing", felt Swami Vivekananda. He believed that society cannot progress depending on men alone. It has to harness female power also. Our government also believes that the holistic development of a country must require women's empowerment and for that government has taken different policies to incentivise women in pursuing higher education. Over the years the college has achieved continuing success in imparting female education to girls coming from remote places of Hooghly district. At present the college is a pioneering institution of higher education for women in the district.*

*The mission of our college is to motivate students to be self-reliant in future with human principles and strong sense of responsibility towards society. Our untiring effort to uphold academic standards by imparting higher education of good quality helps the students march forward towards women's empowerment through enlightenment. We mould our girls to become self-confident by providing an excellent curriculum so that they can face each and every challenge of life with courage, and may occupy a better place in modern competitive world.*

*Our college provides a peaceful academic environment, ideal for pursuit of studies. The students are placed under direct supervision and care of dedicated teachers. They receive an all-round education in an atmosphere of peace, discipline and morality. Here teachers are*

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*totally committed to motivate the students to do their best in their chosen fields. Parent-teacher's meetings are held regularly to let the parents know about the progress of their wards. The college also organizes departmental quiz, workshops seminars, educational tours on regular basis. Students are also engaged in different extra-curricular activities like cultural programmes, sports, community services through NSS and NCC. Our office staff is whole-heartedly devoted to provide other services to our students.*

*I wholeheartedly look forward to welcome the new students of this academic year.*

-Principal

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### THE VISION AND MISSION OF THE COLLEGE

#### VISION

1. To become a centre of educational excellence for empowering women in a variety of ways by realizing their potentialities so that they can take their rightful place in the society.
2. To create an environment for the overall development of the students, crossing the hurdles of backwardness and rural backdrops.

#### MISSION

1. To impart education to young women from all the strata of society.
2. To enable the young women to develop as intellectually mature, socially responsible and morally inspired women leaders to serve the society
3. The learning process and experiences are geared to liberate, transform and empower the learner.
4. To provide quality higher education and career guidance.



STREAM	HONOURS	GENERAL
ARTS	BENGALI	BENGALI
	ENGLISH	ENGLISH
	SANSKRIT	SANSKRIT
	HISTORY	HISTORY
	POLITICAL SCIENCE	POLITICAL SCIENCE
	EDUCATION	EDUCATION
	PHILOSOPHY	PHILOSOPHY
		GEOGRAPHY
		HINDI
		SOCIOLOGY
		URDU
		MUSIC
		ECONOMICS
		PHYSICAL SCIENCE
SCIENCE	COMPUTER SCIENCE	COMPUTER SCIENCE
	GEOGRAPHY	PHYSICS
		MATHEMATICS
		ELECTRONICS
		ECONOMICS
		ZOOLOGY
		BOTANY
		CHEMISTRY

*WHAT A STUDENT WILL STUDY IN B.A GENERAL PROGRAMME*

*UNDER CBCS*

Student taken subject A as Honours subject and subject B and subject C as Generic Elective subjects.

Subject-A: General Core Course	No. of Core Courses	Marks for each course
Core Courses (CC)	4	100
Discipline Specific Elective (DSE)	2	100
Skill Enhancement Course (SEC)	2	100

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Subject-B: General Core Course	No. of Core Courses	Marks for each course
Core Courses (CC)	4	100
Discipline Specific Elective (DSE)	2	100
Skill Enhancement Course (SEC)	2	100

Generic Elective: Subject-C	No. of Core Courses	Marks for each course
First Two Core course of General Syllabus	2	100

Language Compulsory Course (LCC)	No. of Core Courses	Marks for each course
LCC – A English	2	100
LCC – B MIL/Alternative English	2	100

Ability Enhancement Compulsory Course - 1	No. of Core Courses	Marks for each course
Communicative / MIL (Bengali/Hindi/Urdu)	1	100

Ability Enhancement Compulsory Course - 2	No. of Core Courses	Marks for each course
Environmental Science	1	100

*WHAT A STUDENT WILL STUDY IN B.A. HONOURS PROGRAMME*

*UNDER CBCS*

	Sem - 1	Sem - 2	Sem - 3	Sem - 4	Sem - 5	Sem - 6
<b>Core Course</b>	CC (Sub-A)-1 & CC (Sub-B)-1	CC (Sub-A)-2 & CC (Sub-B)-2	CC (Sub-A)-3 & CC (Sub-B)-3	CC (Sub-A)- 4 & CC (Sub-B)-4		
<b>Generic Elective</b>	Subject – C GE 1	Subject – C GE 2				
<b>Language</b>			LCC English- 1	LCC MIL-1	LCC English- 2	LCC MIL-2



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Core Course						
<b>AECC</b>	AECC - 1	AECC - 2				
<b>DSE</b>					Sub-A-DSE A1 Sub-B-DSE B1	Sub-A-DSE A2 Sub-B-DSE B2
<b>SEC</b>			SEC Sub-A A-1	SEC Sub-B A-1	SEC Sub-A B-1	SEC Sub-B B-1
<b>Total No. of Course</b>	4X100=400	4X100=400	4X100=400	4X100=400	4X100=400	4X100=400

## WHAT A STUDENT WILL STUDY IN B.SC. GENERAL PROGRAMME UNDER CBCS

Student taken subject A as Honours subject and subject B and subject C as Generic Elective subjects.

Subject-A: General Core Course	No. of Core Courses	Marks for each course
Core Courses (CC)	4	100
Discipline Specific Elective (DSE)	2	100
Skill Enhancement Course (SEC)	2	100

Subject-B: General Core Course	No. of Core Courses	Marks for each course
Core Courses (CC)	4	100
Discipline Specific Elective (DSE)	2	100
Skill Enhancement Course (SEC)	2	100

Subject-C: General Core Course	No. of Core Courses	Marks for each course
Core Course (CC)	4	100
Discipline Specific Elective (DSE)	2	100
No Skill Enhancement Course (SEC)	0	0
Ability Enhancement Compulsory Course - 1	No. of Core Courses	Marks for each course
Communicative / MIL (Bengali/Hindi/Urdu)	1	100

Ability Enhancement Compulsory Course - 2	No. of Core Courses	Marks for each course
Environmental Science	1	100

**SERAMPORE GIRLS' COLLEGE****PROSPECTUS 2023-2024****SEMESTER -WISE COURSE FOR B.SC. GENERAL UNDER CBCS**

	<b>Sem - 1</b>	<b>Sem - 2</b>	<b>Sem - 3</b>	<b>Sem - 4</b>	<b>Sem - 5</b>	<b>Sem - 6</b>
<b>Core Course</b>	CC (Sub-A)-1 & CC (Sub-B)-1 & CC (Sub-C) - 1	CC (Sub-A)-2 & CC (Sub-B)-2 & CC (Sub-C) - 2	CC (Sub-A)-3 & CC (Sub-B)-3 & CC (Sub-C) - 3	CC (Sub-A)- 4 & CC (Sub-B)-4 & CC (Sub-C) - 4		
<b>DSE</b>					DSE Sub-A-1a Sub-B-1a Sub-C- 1a	DSE Sub-A- 1b Sub-B-1b Sub-C-1b
<b>AECC</b>	AECC – 1A & 1B	AECC - 2				
<b>SEC</b>			SEC Sub-A A-1	SEC Sub-A B-1	SEC Sub-B A-1	SEC Sub-B B-1
<b>Total No. of Course</b>	4X100=400	4X100=400	4X100=400	4X100=400	4X100=400	4X100=400

**Note:****For ARTS subjects:**

Out of 100 marks in each course:

Attendance: 10 Marks

Internal Assessment: 10 Marks

Tutorial: 15 Marks

University Written Examination: 65 Marks

**For SCIENCE Subjects:**

Attendance: 10 Marks

Internal Assessment: 10 Marks

Practical: 30 Marks

University Written Examination: 50 Marks

**For MUSIC General Subject:**

Attendance: 10 Marks

Internal Assessment: 10 Marks (Practical-5, Project-5)

Practical: 50 Marks

University Written Examination: 30 Marks

**For PHYSICAL EDUCATION General Subject:**

Attendance: 10 Marks

Internal Assessment: 10 Marks

Project-Practical: 30 Marks

University Written Examination: 50 Marks



**INTAKE CAPACITY**

2022 - 2023

Sl.	Course	General	SC	ST	OBC - A	OBC - B	PC	Total
1.	Bengali Honours	31	13	4	6	4	2	60
2.	English Honours	31	13	4	6	4	2	60
3.	Education Honours	31	13	4	6	4	2	60
4.	History Honours	28	12	3	6	4	2	55
5.	Philosophy Honours	27	11	3	5	3	1	50
6.	Political Science Honours	31	13	4	6	4	2	60
7.	Sanskrit Honours	31	13	4	6	4	2	60
8.	Geography Honours	21	9	2	4	3	1	40
9.	Computer Science Honours	15	7	2	3	2	1	30
10.	B.A. General	193	81	22	37	26	11	420
11.	B.Sc. General	33	14	4	6	4	2	63

*B.A. HONOURS: SUBJECT LIST WITH COMBINATION*

HONOURS	Generic Elective 1	Generic Elective 2
<b>BENGALI (BNGA)</b>	Philosophy (PHIG)	History (HISG)
	Sanskrit (SANG)	History (HISG)
	Music (MUCG)	Education (EDCG)
	Geography (GEOG)	Education (EDCG)
<b>ENGLISH (ENGA)</b>	Education (EDCG)	Economics (ECOG)
	Sociology (SOCG)	Education (EDCG)
	History (HISG)	Hindi (HING)
	Music (MUCG)	History (HISG)
	History (HISG)	Political Science (PLSG)
	Geography (GEOG)	Education (EDCG)
	Education (EDCG)	Bengali (BNGG)

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<b>SANSKRIT (SANA)</b>	Philosophy (PHIG)	Education (EDCG)
	History (HISG)	Political Science (PLSG)
	Philosophy (PHIG)	History (HISG)
	Geography (GEOG)	History (HISG)
<b>EDUCATION (EDCA)</b>	Music (MUCG)	Bengali (BNGG)
	Sanskrit (SANG)	Political Science (PLSG)
	Sanskrit (SANG)	History (HISG)
	Philosophy (PHIG)	History (HISG)
	Sociology (SOCG)	Economics (ECOG)
	Sociology (SOCG)	History (HISG)
<b>HISTORY (HISA)</b>	Geography (GEOG)	Political Science (PLSG)
	Music (MUCG)	Bengali (BNGG)
	Sociology (SOCG)	Education (EDCG)
	Sanskrit (SANG)	Education (EDCG)
	Philosophy (PHIG)	Education (EDCG)
	Education (EDCG)	Political Science (PLSG)
	Urdu (URDG)	Political Science (PLSG)
	Hindi (HING)	Political Science (PLSG)
<b>PHILOSOPHY (PHIA)</b>	Geography (GEOG)	Political Science (PLSG)
	Education (EDCG)	Bengali (BNGG)
	Sociology (SOCG)	Education (EDCG)
	Sanskrit (SANG)	History (HISG)
	Sanskrit (SANG)	Education (EDCG)
<b>POLITICAL SCIENCE (PLSA)</b>	History (HISG)	Political Science (PLSG)
	History (HISG)	Bengali (BNGG)
	Sanskrit (SANG)	Philosophy (PHIG)
	Philosophy (PHIG)	History (HISG)
	History (HISG)	Economics (ECOG)
	Sociology (SOCG)	Education (EDCG)
	History (HISG)	English (ENGG)
	Education (EDCG)	Hindi (HING)
	History (HISG)	Hindi (HING)

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	History (HISG)	Urdu (URDG)
	Geography (GEOG)	Education (EDCG)

## *BA General*

Core Subject 1 (CC 1)	Core Subject 2 (CC 2)	Generic Elective (CC3/GE)
HISTORY (HISG) CC	BENGALI (BNGG) CC	SANSKRIT (SANG) GE
EDUCATION (EDCG) CC	BENGALI (BNGG) CC	SANSKRIT (SANG) GE
SOCIOLOGY (SOCG) CC	BENGALI (BNGG) CC	EDUCATION (EDCG) GE
PHILOSOPHY (PHIG) CC	SANSKRIT (SANG) CC	EDUCATION (EDCG) GE
SANSKRIT (SANG) CC	POLITICAL SCIENCE (PLSG) CC	HISTORY (HISG) GE
PHILOSOPHY (PHIG) CC	SANSKRIT (SANG) CC	HISTORY (HISG) GE
HISTORY (HISG) CC	SANSKRIT (SANG) CC	ECONOMICS (ECOG) GE
SOCIOLOGY (SOCG) CC	ECONOMICS (ECOG) CC	HISTORY (HISG) GE
SOCIOLOGY (SOCG) CC	ECONOMICS (ECOG) CC	EDUCATION (EDCG) GE
SOCIOLOGY (SOCG) CC	POLITICAL SCIENCE (PLSG) CC	EDUCATION (EDCG) GE
HISTORY (HISG) CC	ECONOMICS (ECOG) CC	SOCIOLOGY (SOCG) GE
SOCIOLOGY (SOCG) CC	ENGLISH (ENGG) CC	HISTORY (HISG) GE
EDUCATION (EDCG) CC	ENGLISH (ENGG) CC	SOCIOLOGY (SOCG) GE
MUSIC (MUCG) CC	BENGALI (BNGG) CC	HISTORY (HISG) GE
MUSIC (MUCG) CC	BENGALI (BNGG) CC	EDUCATION (EDCG) GE
MUSIC (MUCG) CC	POLITICAL SCIENCE (PLSG) CC	HISTORY (HISG) GE
HISTORY (HISG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
EDUCATION (EDCG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
PHYSICAL EDUCATION (PEDG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
HISTORY (HISG) CC	URDU (URDG) CC	POLITICAL SCIENCE (PLSG) GE
EDUCATION (EDCG) CC	URDU (URDG) CC	POLITICAL SCIENCE (PLSG) GE
PHYSICAL EDUCATION (PEDG) CC	BENGALI (BNGG) CC	SOCIOLOGY (SOCG) GE
SOCIOLOGY (SOCG) CC	PHYSICAL EDUCATION (PEDG) CC	POLITICAL SCIENCE (PLSG) GE

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Philosophy (PHIG) CC	PHYSICAL EDUCATION (PEDG) CC	SOCIOLOGY (SOCG) GE
PHYSICAL EDUCATION (PEDG) CC	SANSKRIT (SANG) CC	Philosophy (PHIG) GE
PHYSICAL EDUCATION (PEDG) CC	SANSKRIT (SANG) CC	POLITICAL SCIENCE (PLSG) GE

## *BA General with MUSIC*

Core Subject 1 (CC1)	Core Subject 2 (CC2)	Generic Elective (CC3/GE)
MUSIC (MUCG) CC	BENGALI (BNGG) CC	HISTORY (HISG) GE
MUSIC (MUCG) CC	BENGALI (BNGG) CC	EDUCATION (EDCG) GE
MUSIC (MUCG) CC	POLITICAL SCIENCE (PLSG) CC	HISTORY (HISG) GE

## *BA General with HINDI*

Core Subject 1 (CC1)	Core Subject 2 (CC2)	Generic Elective (CC3/GE)
HISTORY (HISG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
EDUCATION (EDCG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
PHYSICAL EDUCATION (PEDG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE

## *BA General with URDU*

HISTORY (HISG) CC	URDU (URDG) CC	POLITICAL SCIENCE (PLSG) GE
EDUCATION (EDCG) CC	URDU (URDG) CC	POLITICAL SCIENCE (PLSG) GE

## *BA General with PHYSICAL EDUCATION*

Core Subject 1 (CC1)	Core Subject 2 (CC2)	Generic Elective (CC3/GE)
PHYSICAL EDUCATION (PEDG) CC	HINDI (HING) CC	POLITICAL SCIENCE (PLSG) GE
PHYSICAL EDUCATION (PEDG) CC	BENGALI (BNGG) CC	SOCIOLOGY (SOCG) GE
PHYSICAL EDUCATION (PEDG) CC	SANSKRIT (SANG) CC	Philosophy (PHIG) GE
PHYSICAL EDUCATION (PEDG) CC	SANSKRIT (SANG) CC	POLITICAL SCIENCE (PLSG) GE

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SOCIOLOGY (SOCG) CC	PHYSICAL EDUCATION (PEDG) CC	POLITICAL SCIENCE (PLSG) GE
Philosophy (PHIG) CC	PHYSICAL EDUCATION (PEDG) CC	SOCIOLOGY (SOCG) GE

## *BSc Honours: Subject List with Combination*

Honours Subject	Generic Elective 1	Generic Elective 2
Computer Science (CMSA)	Mathematics (MTMG) GE1	Electronics (ELTG) GE2
	Mathematics (MTMG) GE1	Physics (PHSG) GE2
Geography (GEOA)	Sociology (SOCG) GE1	Economics (ECOG) GE2
	History (HISG) GE1	Economics (ECOG) GE2
	Mathematics (MTMG) GE1	Economics (ECOG) GE2

## *BSc General: Subject List with Combination*

Core Subject 1	Core Subject 2	Generic Elective
Botany (BOTG) CC	Zoology (ZOOG) CC	Chemistry (CEMG) CC
Chemistry (CEMG) CC	Physics (PHSG) CC	Mathematics (MTMG) CC
Computer Science (CMSG) CC	Physics (PHSG) CC	Mathematics (MTMG) CC
Computer Science (CMSG) CC	Electronics (ELTG) CC	Mathematics (MTMG) CC
Geography (GEOG) CC	Economics (ECOG) CC	Mathematics (MTMG) CC
Computer Science (CMSG) CC	Economics (ECOG) CC	Mathematics (MTMG) CC

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### IMPORTANT INFORMATION TO THE STUDENTS



College Hours: Normally all classes are held from 9.45 AM to 4.00 PM on Monday to Saturday College hours may alter from time to time to suit the convenience of the staff and the students or to satisfy the requirements of Calcutta University.

#### **Payment of Fees:**

Tuition fees are to be paid from 1st day to 10th of the month in the college cash counter failing of which a fine at the rate of Rs. 10/- per month will be charged. A student who defaults in paying her fees for two consecutive months remains no longer a student of the college and her name will be struck off from the students' register. A defaulter may be readmitted only on payment of re admission fees and other dues on the discretion of the Principal A Fee-book is supplied to each student either on admission or on promotion to the higher class. All fees must be paid through this Fee-book. For loss of the Fee-book, Identity Card etc. fine of Rs. 30/- will be charged. Students must carefully preserve their Fee Books and Identity Card as they will have to produce the same whenever required.

#### **Migration:**

A student coming from any Board, Council or University other than W.B. of Higher Secondary Education may be provisionally admitted to the 1st year Degree class subject to the condition that she shall produce her original Migration Certificate within a month from the date of her admission.

#### **Enrolment of unsuccessful candidates:**

Unsuccessful candidates of the B.A/B.Sc/ B.Com examination who are eligible as per Calcutta University rules, to appear at the same or compartmental examination next year must register their names by filling up casual admission form on payment of requisite fees. They are required to fill up in Examination Form and deposit fees on scheduled dates as notified by the college authority Unsuccessful students In Test Examinations will not be allowed to fill up the forms for the Final Examination.

Percentage of Attendance: As per rules of the University, a student must attend 75% of the lectures delivered. A student who attended less than 75% but not less than 60% of the



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lectures delivered may be sent up as a non-collegiate student on payment of a non-collegiate fee of Rs 100/- as prescribed under the rules. A student who attended less than 60% of lectures delivered should be treated as a dis-collegiate student and forfeit the rights to appear at the Final Examination.

#### Fees structure for Academic session 2023-24 BA Honours & General

semester	1st sem	2nd sem	3rd sem	4th sem	5th sem	6th sem
Fees Head	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen
Admission	300	300	300	300	300	300
General Development	500	500	500	500	500	500
Library Improvement	100	100	100	100	100	100
Annual Magazine	50	50	50	50	50	50
Games & Sports	40	40	40	40	40	40
Students' Aid Fund	25	25	25	25	25	25
Physical Maintenance	200	200	200	200	200	200
Academic Maintenance	100	100	100	100	100	100
Examination Fee (College)	250	250	250	250	250	250
Common Room	20	20	20	20	20	20
I. Card	50	0	0	0	0	0
N.S.S. / N.C.C Fee	30	30	30	30	30	30
Library Deposit	150	150	150	150	150	150
Social Function Fee	100	100	100	100	100	100
Students' Union	20	20	20	20	20	20
Cultural Programme fee	100	100	100	100	100	100
Prospectus fee	150	0	0	0	0	0
<b>Total</b>	<b>2185</b>	<b>1985</b>	<b>1985</b>	<b>1985</b>	<b>1985</b>	<b>1985</b>

#### For lab based subjects (Geography as GE)

Monthly fees	Hon	Gen
Tuition Fee	75	50
Electricity	30	30
Library Membership fee	25	25
Monthly Maintenance	20	20
<b>Total</b>	<b>150</b>	<b>125</b>

CU Reg Fee for 1st semester: 120

#### Fees structure for Academic session 2023-24BSC Honours and General

	1st sem	2nd sem	3rd sem	4th sem	5th sem	6th sem
	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen	Hon & Gen
Admission	300	300	300	300	300	300
General Development	500	500	500	500	500	500
Library Improvement	100	100	100	100	100	100
Annual Magazine	50	50	50	50	50	50

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



Games & Sports	40	40	40	40	40	40
Students' Aid Fund	25	25	25	25	25	25
Physical Maintenance	200	200	200	200	200	200
Academic Maintenance	100	100	100	100	100	100
Examination Fee (College)	250	250	250	250	250	250
Common Room	20	20	20	20	20	20
I. Card	50	0	0	0	0	0
N.S.S. / N.C.C Fee	30	30	30	30	30	30
Library Deposit	150	150	150	150	150	150
Social Function Fee	100	100	100	100	100	100
Students' Union	20	20	20	20	20	20
Cultural Programme fee	100	100	100	100	100	100
Laboratory Deposit	200	200	200	200	200	200
Prospectus Fee	150	0	0	0	0	0
Total	2385	2185	2185	2185	2185	2185

### For BSC Honours Monthly fee

Tuition Fee	75
Electricity	75
Laboratory Charge	200
Laboratory Maintenance	100
e-maintenance and AMC	50
Library Membership Fee	10
Monthly Maintenance	20
Total	530

### BSC General Monthly fee

Tuition Fee	50
Electricity	75
Laboratory Charge	150
Laboratory Maintenance	75
Library Membership Fee	10
Monthly Maintenance	20
Total	380

**CU Registration Fee: 120**

## RULES OF CONDUCT AND DISCIPLINE

Students should obey the following Rules and Disciplines of the college:

1. Students are expected to treat the staff members of the college and fellow students with courtesy both inside and outside the college.
2. In respect to the academic development of the students- the institution conduct Continuous Internal Evaluation (Exam) on regular basis.

## SERAMPORE GIRLS' COLLEGE

### PROSPECTUS 2023-2024



3. Students must have 75% attendance to qualify themselves for the final examination of the University of Calcutta.
2. Use of Cell Phones in the class, corridors, office, Principal's Chamber is strictly prohibited.
3. Students must not enter or leave a class without the permission of the teacher in the class.
4. Loitering in the corridors is strictly prohibited.
5. Indecent dresses and unusual hair style are forbidden.
6. Perfect silence is to be maintained in the Library Reading Room.
7. Talking and whispering in the class room is strictly forbidden when the lecture is being Delivered.
8. Habits of cleanliness are essential.
9. Slogan shouting in the corridor is totally forbidden.
10. Students should stay inside the college campus during leisure periods and they are advised to utilize the time in Library Reading Room or in the Common Room Disciplinary actions may be taken against the students who will be absent in the Departmental Quiz, Seminars and Tutorials.
11. Students must not adopt unfair means in the examinations. Students found guilty of such offences will be severely dealt with which may result even to the extent of expulsion from the College.
12. Impersonation at the time of Roll Call is a serious offence Disorderly conduct in any part within the College premises is strictly forbidden. Every class will be collectively responsible for the conduct of its members.
13. Students must not enter the office, Principal's Room, Professors' Room except on genuine business and that too with due permission.
14. No meeting or conference in the name of the College or any organization can be held within the College premises without prior permission from the Principal/Teacher-in-charge.
15. Names of the students are struck off from the College Register on the following grounds (a) gross misconduct, (b) irregular/unsatisfactory attendance, (c) failure to appear in the Examination, (d) adoption of unfair means in examination, (e) Non-payment of tuition fees consecutively for more than two months and/or College dues by specified due dates, (f) Non return of library books within due date, (g) unsatisfactory progress and (h) violation of college code of conduct and discipline.
16. Detention Charge for Certificates / Diplomas etc. per year Rs. 10/.
17. Violation of the rules and discipline may cause cancellation of admission in the college.

## FACILITIES AVAILABLE TO STUDENTS

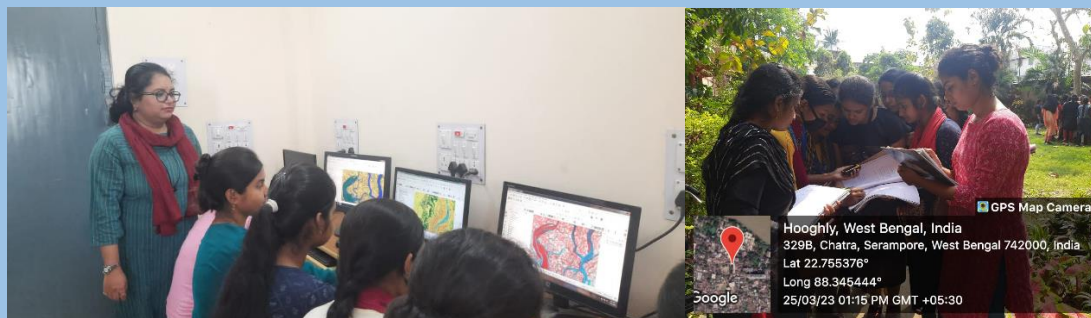
### **Library and Reading Room:**

With the genesis of the college an enriched library was formed for its perfect functioning in 1981. At present the approximate number of books available in the library in respect to different section of academic is 14400 Apart from books the library also has magazine section, INFLIBNET integration and photocopier for the benefit of the students.

Librarian: Mrs. Sumita Nandi & Mrs. Tanusri Samanta



**Laboratory Facilities:** Science Departments have good lab facilities and instruments for practical class.



**Youth Parliament:** The department of Political Science has participated along with its students in the district level Youth Parliament Competition in 2018, 2019 and 2022. It has also secured third Position in the competition of 2019. Students are encouraged to participate in such program as per the notification of the Department of Parliamentary Affairs

**IIRS Outreach Program:** The department of Geography has acted as the Nodal Centre of the Indian Institute of Remote Sensing (IIRS), Dehradun. In respect to that the department of geography has continuously (since 2020) engaged its students in the outreach program of IIRS for their academic development.

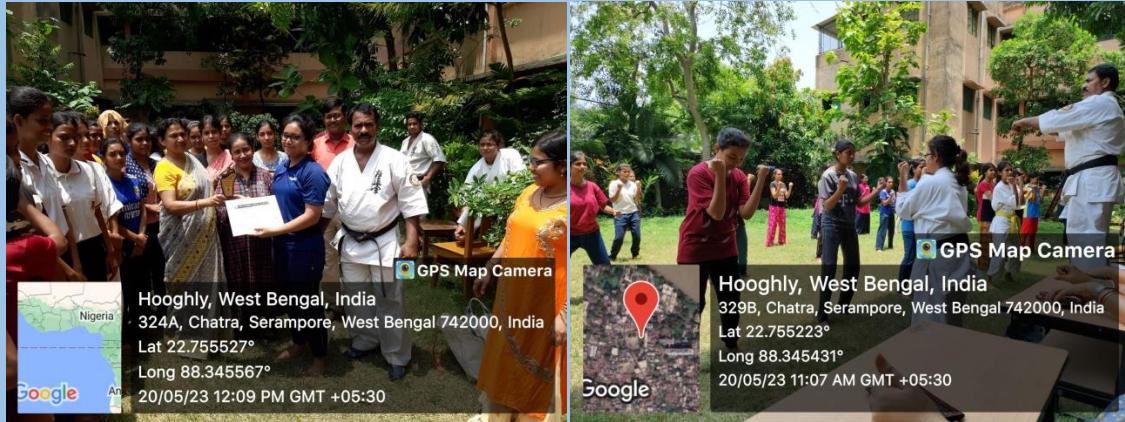
Coordinator: Dr. Asrafal Alam

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



**Skill Development:** Oct- Feb 2022-2023- 6months. We have already completed two batches of Domestic Data entry operator course and currently running beauty and wellness course- Yoga instructor. Self- defence- add on course.



**Add on Course:** Different department organised add on courses for the improvement of the quality of educational knowledge to the students. Department like- Communicative English and Translation- English, Sanskrit Translation, geography Hands on tool.



**Career Counselling:** All the departments undertake Career counselling program for the 6<sup>th</sup> Semester students (outgoing) for their future prospect. Along with that the institution also undertakes Centralized Career counselling program for all the students of the institution. One of such program is the Career 'Kotha' undertaken by the Brainware University in 2023.



**PG Course:** The College is also able to conduct post-graduation course in dept. of History, Bengali and English under Rabindra Bharati University in 2015 and also have NSOU PG courses in different subject. Eminent professors from different colleges take classes for the students under the post-graduation course.

### **Common Rooms:**

The college has a commodious Common Room where a number of periodicals in Bengali and English are available. There are also sufficient arrangements for indoor games.

### **Concession in Tuition Fees:**

Concessions in tuition fees are granted to the poor students with good academia and attendance record as per Government rules and regulations. Government Scholarship and stipend are also offered to the SC, ST, OBC and Physically handicapped students of the college. The Concession may be discontinued if the students conduct of attendance & academic performance are not satisfactory. The college also offer Half and Full - Tuition fee for students.

### **Identity Card:**

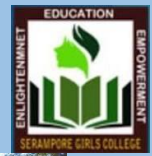
Students must carry on their neck Photo identity Cards issued by the College during the college hours for security purposes and the I Card must be presented at any time if asked to do so by any teaching or non-teaching staff of the College. If the Card is lost the principal must be informed immediately with intimation to the concerned Police Station and a new ID. Card may be issued on payment of requisite fee.

### **Educational Excursion:**

Educational tour/excursion is conducted every year by the department of Geography and other departments. Tour in the Department of Geography is compulsory.

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



### ***College Canteen:***

Our canteen located on the ground floor of the college just on the left side of the college entrance. Here healthy tiffin and tea are served to all at subsidized rates during the academic session, except on the days of university examination and holidays. At a time, total thirty seating arrangements are available for students and staffs.

### ***The College Grievance Redressal Cell and Anti-ragging Committee:***

The Cell is monitored by Senior Members of the Academic Staff. It deals with students' problems.

**Backward Community Cell:** The Backward Community Cell of the Serampore Girls' College was formed by the Governing Body dated 5.5.2022- in the academic session 2021-2022. The cell works in accordance with the policies, programs and schemes provided by the Government of India. It has emphasized the need of providing a harmonious, safe, secure and reverential environment for all the students, teaching and non-teaching staff of Serampore Girls' College.

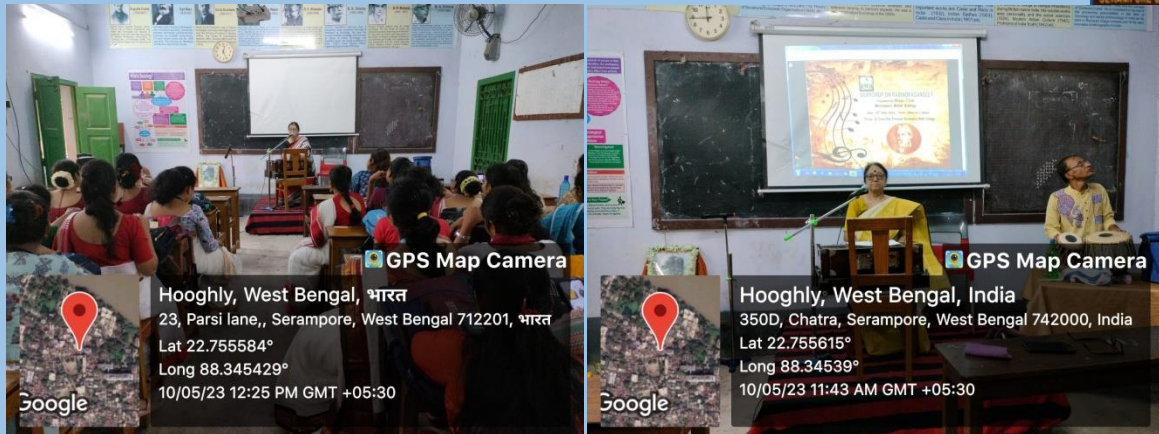
Convenor- Dr Bimal Mandal

**Electoral Literacy Club:** The formation of Electoral Literacy club was outlined in the meeting of the Governing Body dated 5.5.2022 (academic session 2021-2022) for promoting electoral literacy among all the citizens of India- in an apolitical, neutral and non- partisan manner. The activities of the club will focus on hand- on experience to sensitise and strengthen the culture of electoral participation among youth and young voter

**Music Club:** In respect to the Governing Body resolution dated 5.5.2022- the institution has formed the Music Club for discovering and enhancing the cultural aspect of the students. The club has conducted a Workshop in the academic Session of 2022-2023 focusing on Rabindrasangeet.

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



**Heritage Club:** Heritage Club our college was formed on 19 November, 2022 with the collaboration of Department of History of our College. The purpose of this club is to create awareness about the local Heritage culture and buildings and how we will protect our traditional Heritage buildings as well as culture. Every year we will organized one national/international level seminar, and workshop at our College. We are going to collaborate with INTAC Hooghly Chapter for future program.

Convenor: Sk Riajul Midde



### ***Students' Health Home:***

The College has been enjoying the registered membership of Students Health Home, A.J.C. Bose Road, Kolkata. The students are entitled to enjoy medical benefits from the Students Health Home.

### ***National Service Scheme (N.S.S.):***

The NSS activities were started in the college in 2006. At present the NSS Cell has two units which perform regular activities, NSS special camps and special aces The total students strength combining two units is 200. In 2018, 2020 and 2022 NSS volunteers was selected for the PRD (Pre Republic-Day) camp in Delhi and in 2019 another NSS volunteer was selected



## SERAMPORE GIRLS' COLLEGE

**PROSPECTUS 2023-2024**



for the State Republic Day camp. Along with that in 2019 the NSS volunteer of our college was also selected for the award of Best NSS volunteer and our college selected Best College of the year by the University of Calcutta.

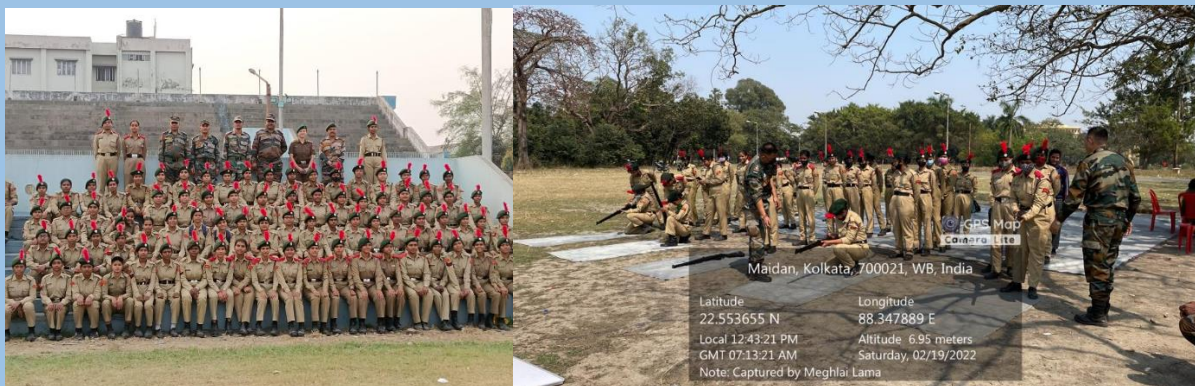
In-charge: Dr. Aritra Ghosh (Unit – I), Dr. Snigdha Chattopadhyay (Unit – II)



### ***National Cadet Corps (N.C.C.):***

The NCC cell under 2 Bengal Girls Battalion was started in 2008. At present the cadets strength of the NCC unit is 96. The cell performs NCC activities both within its college premises and surrounding areas. Regular classes conducted by NCC officers are held within the college premises for the cadets. The NCC cadets have achieved recognition by participating in pre-republic day (PRD) camp in 2016 and state republic day in 2016 & 2018.

In-charge: Dr. Meghlai Lama



### **Youth Computer Centre:**

A well-equipped youth computer training centre was formed in 2019. The centre provides a six month certificate course on basic computer application training. The course is certified by the Dept. of Sports and Youth Affair, West Bengal. The certificate validity is acclaimed all over India.

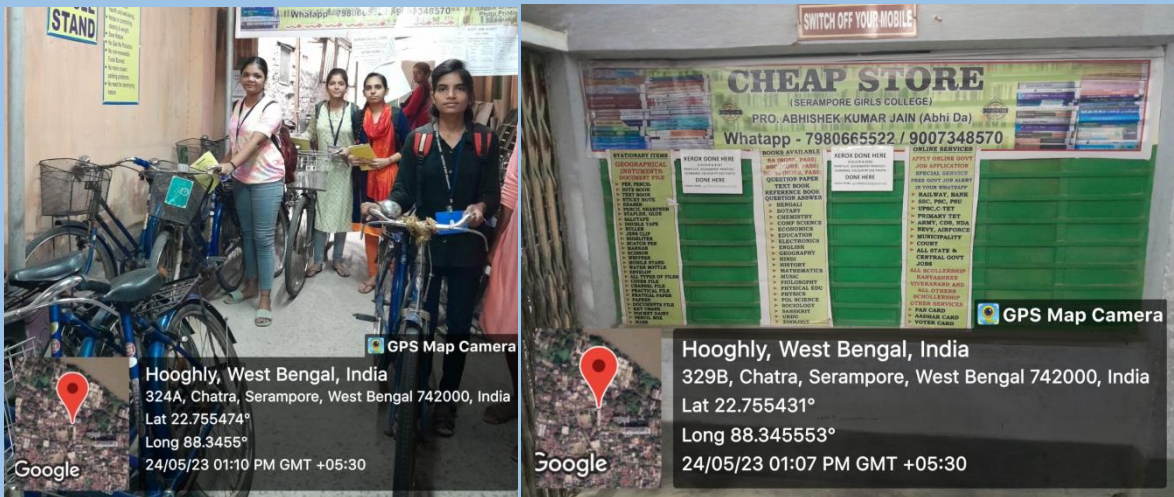
# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



### Cycle Stand:

To avoid the loss of cycle of the students there is a cycle stand. The facility is available for the students against the payment of a small amount.



### Cheap Store:

The Students are provided with Text Books, Stationeries and others reading materials on concessional rate.

### Students' Welfare:

The Students Union of the College functions to promote Students' Welfare. It assists the principal in selecting students for awarding concession in tuition fee.

### Multi-Gymnasium:

Along with the academic developments of the students the college also focuses on mental and physical development of learners. The gymnasium was formed in 2017 for accompanying the above stated objective. Apart from that it also helps the students involved in courses like Karate, NCC and NSS for their physical development. The gymnasium is well equipped with 2 treadmills, bench press, pull up bar, Lat pull-down machine and other such equipment.

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



In-charge Mrs. Sayanti Banerjee



### Grievance Cell:

The cell is well operative in our college where the students are free to lodge any complaints of grievances from their end. The name of the student is kept confidential and necessary steps are taken in respect to that, there is a drop box placed in ground floor corridor where any students can drop his or her complaint in writing.



In-charge: Dr. Meghlai Lama

### Women's Cell:

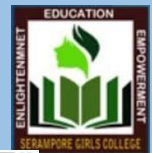
The college has an active women's cell. It started functioning from 2010 the main purpose of the cell are

1. To make our students aware of their rights.
2. To help them realize the importance of good health and nutrition
3. To support them developing their abilities in order to be self-dependent
4. To help them raise their voice against discrimination particularly gender.
5. To assist them in having an all-round development of their personalities.

Convenor: Dr. Farzana Shaheen

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



### CO-CURRICULAR ACTIVITIES AND CORPORATE LIFE

#### Games & Sports:

There are provisions for both indoor and outdoor games. Every year students of the college are selected by the University of Calcutta in the University team of Volleyball, Kho Kho, Football etc. for All Bengal Inter-University tournament.

Convenor: Mr. Shyamal Kumar Daripa



#### Cultural Activities:

The students get the platform for expressing their talents in different cultural functions held every year.

In every academic session- the institution organizes various Cultural activities like Basanta Utsav, International Mother Language Day, Women's Day, Youth Day and others. In the academic session of 2022-2023- the institution has organized Art and Craft Exhibition along with Food Bazar under the banner of Cultural Committee. The initiative of Food Bazar was undertaken to provide the students an exposure to the concept of self-reliance on an economic platform and understand market dynamics.

Convenor: Dr. Sayanti Talukdar

# SERAMPORE GIRLS' COLLEGE

## PROSPECTUS 2023-2024



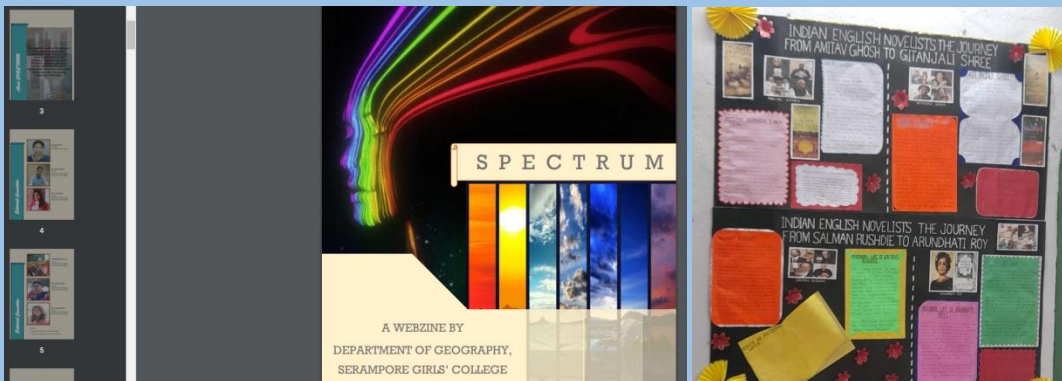
### Magazine:

The Magazine is managed by Committee Comprising members from the teaching & non-teaching staff and the students. The magazine is based on Bi-lingual stand.

Convenor: Dr. Snigdha Chattopadhyay

### Wall Magazine:

Periodically Wall Magazines are brought out by all the departments. The contents are of non-political and creative literary type. These Wall Magazines must secure the prior approval of the Head of the magazine sub-committee and the Principal/Teacher-in-charge of the college.



### Inter College Cultural Activity:

The College organises the Inter College Cultural meet once in a year to promote the cultural activities of the students.

### Other Highlights:

1. The College has a Zonal Centre of University of Calcutta for various subjects.
2. NSS College unit has started social activities and awareness programmes.
3. Regular Community Extension Programmes Villages.
4. Regular Health Check-up Camps for students.
5. The College has an active NCC wing.
6. The college has started Women's Cell.

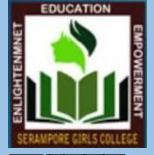


**Alumni Association:**

It conducts several annual programmes regularly like cultural competition and sports for neighbouring children, Blood Donation Camp, Health Check-up camp etc.

**বিশেষ জ্ঞাতব্য কিছু তথ্য**

- কলেজের ক্লাসের সময়সীমা সোমবার থেকে শনিবার সকাল ৯-১৫ মিনিট থেকে বিকাল ৫টা। তবে কলেজের কোন বিশেষ প্রয়োজনে এই সময়ের ব্যতিক্রম হতে পারে।
- প্রতিটি ক্লাসে উপস্থিত থাকা বাধ্যতামূলক। কলকাতা বিশ্ববিদ্যালয়ের নিয়মানুযায়ী প্রত্যেক ছাত্রীর প্রতি বিষয়ে ৭৫ শতাংশ উপস্থিতি অত্যাৱশ্যক। নির্দিষ্ট সংখ্যক উপস্থিতি না থাকলে বিশ্ববিদ্যালয়ের পরীক্ষায় বসবার অনুমতি নেই।
- প্রত্যেক ছাত্রীকে প্রত্যেক মাসের বেতন ১ থেকে ১০ তারিখের মধ্যে দিতে হবে। বকেয়া বেতনের জন্য প্রতি মাসে দশ টাকা হারে জরিমানা দিতে হবে। দু-মাসের অধিক বেতন বাকি থাকলে সংশ্লিষ্ট ছাত্রীর নাম কাটা যাবে। নাম পুনর্নবীকরণের জন্য অধ্যক্ষ মহাশয়ের অনুমতি সাপেক্ষে নতুন করে ভর্তি হতে হবে, প্রতি বছর নতুন মাহিনা বই ছাত্রীদের সংগ্রহ করতে হবে।
- ভর্তির সময় প্রতিটি ছাত্রীকে বিশেষ সতর্কতার সাথে বিষয় নির্বাচন করতে হবে। অনার্স এর ক্ষেত্রে ভর্তির সময় যে বিষয় নির্বাচন করা হবে সেটিই চূড়ান্ত থাকবে।
- সাম্মানিক স্তরের ছাত্রীদের জন্য বিভাগ আয়োজিত প্রতিটি বিষয় সংশ্লিষ্ট সেমিনার, কুইজ, টিউটোরিয়াল, শিক্ষামূলক ভ্রমণ ইত্যাদিতে অংশগ্রহণ বাধ্যতামূলক, প্রয়োজনে এই ধরনের শিক্ষামূলক বিষয়ে অংশগ্রহণ জেনারেল স্তরের ছাত্রীদের ক্ষেত্রেও বাধ্যতামূলক করা যেতে পারে।
- পশ্চিমবঙ্গ উচ্চ মাধ্যমিক শিক্ষা সংসদের বাইরের অন্য কোন সর্ভভারতীয় স্বীকৃত বোর্ড বা সংসদের ছাত্রীদের জন্য মূল মাইগ্রেশন সার্টিফিকেট জমা দেওয়া বাধ্যতামূলক। ভর্তির একমাসের মধ্যেই এই সার্টিফিকেট জমা দিতে হবে।



অনলাইন ভর্তির পরে স্বতন্ত্রভাবে নিম্নোক্ত নথিগুলির ফটোকপি জমা দিতে হবে। আবেদন পত্র জমা দেওয়ার সময়ে মূলকপিগুলিও (অরিজিন্যাল) দেখাতে হবে:

- মাধ্যমিক স্তরের অ্যাডমিট কার্ড / সার্টিফিকেট
- উচ্চমাধ্যমিক স্তরের মার্কশীট এবং রেজিস্ট্রেশন সার্টিফিকেট
- অন্য কলেজে, যদি ভর্তি হয়ে থাকে, তবে সেই কলেজের ট্রান্সফার সার্টিফিকেট
- সর্বশেষ যে শিক্ষা প্রতিষ্ঠান থেকে উচ্চমাধ্যমিক পাশ করেছে তার প্রধানের অথবা গেজেটেড অফিসারের দেওয়া ক্যারেকটার সার্টিফিকেট।
- ছাত্রীর পিতা-মাতার সঙ্গে না থাকলে অভিভাবক অনুমোদিত স্থানীয় অভিভাবকের নাম দিতে হবে।

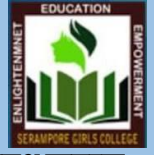
### ছাত্রীদের আচরণ ও শৃঙ্খলাবিধি

কলেজে পড়াকালীন ছাত্রীদের অভিঅবশ্য নিম্নলিখিত বিধিগুলি মানা করতে হবে।

- কলেজের অভ্যন্তরে এবং বাইরে ছাত্রীরা অধ্যক্ষ মহাশয়, অধ্যাপকবৃন্দ ও অধ্যাপিকাবৃন্দ, শিক্ষাকর্মীগণ ও অন্যান্য ছাত্রীদের প্রতি শোভন আচরণ করবে।
- ক্লাস চলাকালীন সংশ্লিষ্ট অধ্যাপকের/অধ্যাপিকার অনুমতি ব্যতীত দেয় ক্লাসে ঢোকা বা বের হওয়া নিষিদ্ধ।
- ক্লাস চলাকালীন, বিনা প্রয়োজনে করিডোরে ঘোরাফেরা চলবে না।
- কলেজ গ্রন্থাগারের পাঠকক্ষ ও বাইরে নীরবতা পালন করতে হবে।
- অশোভন পোষাক ও কেশবিন্যাস করা যাবে না।
- পাঠ চলাকালীন ক্লাসে কথা বলা বা গল্প করা সম্পূর্ণ নিষিদ্ধ।
- কলেজ চলাকালীন করিডোর বা কলেজের অন্যত্র স্লোগান দেওয়া চলবে না।
- কলেজ ক্যাম্পাস পরিচ্ছন্ন রাখার দায়িত্ব প্রতিটি ছাত্রীর অবশ্যই গ্রহণ করতে হবে।
- পরীক্ষায় কোন প্রকার অসাধু পন্থা অনুসরণ করলে ছাত্রীর বিরুদ্ধে কলেজ কর্তৃপক্ষ কঠোর শাস্তিমূলক ব্যবস্থা গ্রহণ করবেন। এমনকি ছাত্রীকে কলেজ থেকে বহিষ্কারও করা যেতে পারে।
- প্রয়োজনীয় অনুমোদন বা উপযুক্ত কারণ না থাকলে ছাত্রীদের অধ্যক্ষ মহাশয়, অধ্যাপক/অধ্যাপিকাদের কাছে ও অফিসের যত্রতত্র যাতায়াত নিষিদ্ধ।
- অনিয়মিত উপস্থিতি, পরীক্ষায় অনুপস্থিতি, গ্রন্থাগার নির্দিষ্ট সময়ে বই ফেরৎ না দেওয়া, কলেজ নিয়ম ও শৃঙ্খলা ভঙ্গ করা পরীক্ষায় অসাধুতা বা কলেজের শিক্ষামূলক অনুষ্ঠানে

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অংশগ্রহণ না করলে ছাত্রীদের বিরুদ্ধে কলেজ কর্তৃপক্ষ শৃঙ্খলাভঙ্গ জনিত ব্যবস্থা গ্রহণ করতে পারে।

- কলেজে মোবাইল ফোন ক্লাস / করিডোর / বা যেখানে সেখানে ব্যবহার করা নিষিদ্ধ। কমনরুমে বা ইউনিয়ন রুমে তা ব্যবহার করা যেতে পারে।
- বিনা অনুমতিতে বা তুচ্ছ প্রয়োজনে অধ্যক্ষের কক্ষে অধ্যক্ষের কক্ষে প্রবেশ করা যাবে না। স্লিপের মাধ্যমে উপযুক্ত কারণ লিখে অনুমতি পেলে তবেই অধ্যক্ষের কক্ষে প্রবেশ করা যাবে।
- উচ্চমাধ্যমিকে প্রধান চারটি বিষয়ে প্রাপ্ত নম্বরের মেধার ভিত্তিতে ছাত্রীকে কলেজে ভর্তি করা হবে। এক্ষেত্রে পরিবেশবিদ্যা (ENVS) নম্বরটি ধরা হবে না। প্রত্যেক ছাত্রীর ভর্তিই হবে কলকাতা বিশ্ববিদ্যালয়ের নিয়মাবলী ও অনুমোদন সাপেক্ষ। তথ্যের কোন ভ্রান্তি বা অন্যবিধ কারণে ছাত্রীর ভর্তি বাতিল হতে পারে।

ত্বর্ষীয় BA/B.Sc (Honours / General/ Major) কোর্সের ৬টি সেমিস্টার থাকবে। অযুগ্ম সেমিস্টার (১,৩,৫) পরীক্ষা হবে ডিসেম্বর-জানুয়ারীতে, যুগ্ম-সেমিস্টার (২,৪,৬) পরীক্ষা হবে জুন-জুলাইতে।

### আভ্যন্তরীণ মূল্যায়ন :

প্রতিটি বিষয়ে শতকরা ২০% আভ্যন্তরীণ মূল্যায়নের জন্য ধার্য আছে। আভ্যন্তরীণ মূল্যায়নের দুটি ভাগ-উপস্থিতি এবং আভ্যন্তরীণ পরীক্ষা।

(১০০ নম্বরের একটি পরে/কোর্সে আভ্যন্তরীণ মূল্যায়ন হবে শ্রেণীতে উপস্থিতির হারের ওপর ১০ নম্বর এবং আভ্যন্তরীণ পরীক্ষার ১০ নম্বর)।

#### ১.১ উপস্থিতি:

ক) কোর্স / বিষয় অনুযায়ী উপস্থিতির হার কলেজের প্রতিটি বিভাগ সংরক্ষণ করবে।

(খ) উপস্থিতির হার গণনা করা হবে হয় ক্লাস শুরুর হওয়ার দিন থেকে অথবা ভর্তির দিন থেকে (যেটা পরে হবে) নির্দিষ্ট সেমিস্টার পরীক্ষার যাম ফিল আপের দিন পর্যন্ত।

(গ) প্রতিটি কোর্স / বিষয়ে নিগলিখিত উপায়ে উপস্থিতির জন্য ধার নম্বর দেওয়া হবে।

উপস্থিতির হার	প্রাপ্ত নম্বর
৬০% নিচে	০
৬০%-৭৫%-এর নিচে	৬
৭৫%-১০%-এর নিচে	৮
৯০% এবং তার উপরে	১০



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একজন ছাত্রীর নির্দিষ্ট সেমিস্টার পরীক্ষায় বসার যোগ্যতা নির্ধারিত হবে সমস্ত কোর্স/ বিষয়গুলির সম্মিলিতভাবে উপস্থিতির হার অনুযায়ী।

#### ১.২ আভ্যন্তরীণ পরীক্ষা।

- i) আভ্যন্তরীণ পরীক্ষা হবে নভেম্বরের মে মাসের তৃতীয় সপ্তাহে যথাক্রমে যুগ্ম/ অযুগ্ম সেমিস্টারগুলিতে।
- ii) কলেজের আভ্যন্তরীণ পরীক্ষা কলেজের বিভিন্ন বিভাগের দ্বারা পরিচালিত হবে।
- iii) পরীক্ষার ধরণ হবে MCQ / Objective Type অথবা নির্দিষ্ট UGBOS-এর নির্দেশ অনুযায়ী এ বিষয় Annexure-A-তে বিভিন্ন বিষয়ের UGBOS-এর নির্দেশ অনুসরণ করতে হবে।
- iv) যুগ্ম/অযুগ্ম সেমিস্টারের উপস্থিতি এবং আভ্যন্তরীণ পরীক্ষার নম্বর কলেজকে ৩০শে নভেম্বর/৩১শে মে মাসের মধ্যে জমা দিতে হবে।
- v) কলেজকে আভ্যন্তরীণ মূল্যায়নের (আভ্যন্তরীণ পরীক্ষা/ উপস্থিতির জন্য নির্ধারিত) নম্বর পাঁচ বছর সংরক্ষণ করতে হবে।

#### Practical and Tutorial Examination:

Practical এবং Tutorial পরীক্ষার প্রতিটি কোর্স (CC), ডিসিপ্লিন স্পেসিফিক ইলেকটিভ (OSE) এবং জেনেরিক ইলেকটিভ (GE) কে এটো অংশ Practical / Theoretical থাকবে। ল্যাবরেটরি-নির্ভর বিষয়ে প্রতিটি কোর্সের অংশের সঙ্গে Practical হাতবে এবং ল্যাবরেটরি ভিত্তিক বিষয় নয় এমন জো অশেষজ্ঞ Tutorial থাকবে।

#### LIBRARY RULES

1. Library cards are issued twice a year in June/July (Admission time) & November. It is compulsory for everyone to have their library cards.
2. On payment of the Library deposit each student is provided with two cards, one Reference Card and the other Lending/ Borrower's Card. The cards are strictly Non-transferable. Reference Card is meant for the issue of a book to be read. only

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on the day, in the Reading Room, books will be issued for maximum 15 days against Lending/Borrower's Card for home issue.

3. Students can borrow one book at a time, which is to be returned within 15 days from the date of issue. No renewal will be allowed.
4. Students will be issued books only one in a day against Borrower's Card. Return of the same will be allowed after the lapse of a full-day.
5. A fine of Re. 1/- per day must be paid for every books returned late. No fine will be charged for books overdue if a letter can be produced showing that the borrower has been absent for valid reasons.
6. Library Cards are to be kept with utmost care, loss of which must be reported immediately to the librarian and a duplicate card will be issued on payment of fine Rs. 50/-(fifty only).
7. Books are also issued during Puja and Winter vacations, but each and every student must have library clearance before they fill their forms for the final examination.
8. Any book lost, damaged or defaced must be replaced by the borrower. If the book be one of a series and is not available single, the whole set must be replaced. Should the book be lost, be out of print, the borrower must pay a fine to be decided by the principal, in addition to the published price. Till the damage or loss if made good the borrower will have no right to use the library.
9. Library Card should be shown during Library clearance.
10. The library will provide photocopying facility for the students after 3 pm (except Saturday) at a reasonable rate.



# Serampore Girls' College

## IQAC

Principal, Chairperson	Dr. Upasana Roy Barman, IQAC Coordinator	Dr. Suranjana Bhadra, Teachers' Representative	Dr. Bimal Mandal, Teachers' Representative & Governing Body Member
Dr. Snigdha Chattopadhyay, Teachers' Representative	Sri Shyamal Kumar Daripa, Teachers' Representative, Governing Body Member & TCS	Dr. Aritra Ghosh, Teachers' Representative	Dr. Uttam Halder, Teachers' Representative
Dr. Sandip Majumdar, Teachers' Representative & NAAC Coordinator	Dr. Asraful Alam, Teachers' Representative	Dr. Manash Kumar Ghosh, Governing Body Member	Sri Debasish Saha, Administrative Staff & Governing Body Member
Sri Debkanti Das, Administrative Staff	Dr. Bandana Chakraborty, Doctor of Govt. Hospital, Nominee from local society	Moumita Sen, Alumni	Sharadia Ghosh, 3 <sup>rd</sup> semester student, Political Science Honours

### Faculty Information

Teaching Staff (Arts)			
Department	Name of the Faculty Members	Qualifications	Designation
	Dr. Soma Roy	MA, M.Phil & PhD	Principal
Bengali	Dr. Malancha Lahiri	MA, B. LIB, M.Phil & PhD	Associate Professor
	Dr. Sampa Sarkar	MA, MPhil, B.Ed & PhD	Associate Professor
	Dr. Snigdha Chattopadhyay (HoD)	PhD & D. Litt.	Assistant Professor
	Nandita Das Chowdhury	MA, M.Phil, B.Ed & MA in Education	State Aided College Teacher - II

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English	Dr. Sarmishtha Maitra	PhD	Associate Professor
	Dr. Suranjana Bhadra (HoD)	PhD	Associate Professor
	Md Fajle Alam	MA & M.Phil	Assistant Professor
	Dwipayana Dutta Roy	MA & M.Phil	State Aided College Teacher - I
	Suchismita Dutta	MA & M.Phil	State Aided College Teacher - I
	Paramita Adhikari	MA	State Aided College Teacher - II
	Shirsak Ghosh	MA	State Aided College Teacher - I
Sanskrit	Ms. Anita Khasnabis (HoD)	MA & MPhil	Associate Professor
	Ms. Kabery Hossain	MA & MPhil	Assistant Professor
	Dr. Silpi Adhikary	MA & PhD	State Aided College Teacher - I
Education	Dr. Bimal Mandal	B.Ed, M.A. (Edu.), M. Phil, PhD (Edu.), MA (Hist), MSc (Psy), MBA & PGD	Assistant Professor
	Dr. Arindam Bhattacharyya	M.A (Edu.), M.Ed. & PhD (Edu.)	Assistant Professor
	Mr. Santosh Kumar Sharma (HoD)	MSc (Physics), B.Ed, M.A (Edu) & M.Ed.	Assistant Professor
	Ms. Tuli Bhattacharya	M.A. (Edu.)	State Aided College Teacher - I
	Mrs Sarmishtha Chowdhury Biswas	M.A (Edu) B.Ed	State Aided College Teacher - II
History	Sk Riajul Midde (HoD)	M.A., B.Ed., & M.Phil	Assistant Professor
	Ms. Nandita Kundu	M.A & M.Phil	Associate Professor
	Dr. Meghlai Lama	M.A., M.Phil & Ph.D	Assistant Professor

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	Mrs. Amrita Chatterjee	M.A & B.Ed	State Aided College Teacher - I
Philosophy	Dr. Sayanti Mukhopadhyay (Talukdar)	M.A., M.Phil & PhD	Associate Professor
	Mr. Dipankar Kaibarty (HoD)	M.A. & M.Phil	Assistant Professor
	Amrita Chatterjee	M.A.	State Aided College Teacher - I
Political Science	Mr. Shyamal Kumar Daripa (HoD)	MA, B.Ed & PGD in HRD & LW	Assistant Professor
	Dr. Upasana Roy Barman	M.A. & PhD	Assistant Professor
	Mrittika Nandy	M.A. & M.Phil	Assistant Professor
	Pamela Bera	M.A. & M.Phil	State Aided College Teacher - II
Sociology	Dr. Aritra Ghosh (HoD)	PhD	Assistant Professor
	Dr. Saswati Chanda	PhD	State Aided College Teacher - I
	Sarojit Kapasi	MA	State Aided College Teacher - I
Hindi	Dipa Kumari Ram (HoD)	M.Phil	Assistant Professor
	Dr. Nandita Mukherjee	PhD	State Aided College Teacher - I
Urdu	Dr. Farzana Shaheen (HoD)	PhD	Assistant Professor
	Dr. Shahina Moiz	PhD	State Aided College Teacher - I
Teaching Staff (Science)			

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Geography	Dr. Asraful Alam (HoD)	PhD, Post Doc & PGD (GIS & RS)	Assistant Professor
	Ms. Taniya Kar	MSc & B.Ed	State Aided College Teacher - II
	Ms. Moumita Kundu	MA	State Aided College Teacher - I
	Priyanka Dey	M.Sc, B.Ed & M.Ed	State Aided College Teacher - I
	Tumpa Hudut	M.Sc & B.ED	State Aided College Teacher - I
Computer Science	Ms. Moumita Ghosal (HoD)	M.Sc	State Aided College Teacher - II
Physics	Dr. Sandip Majumdar (HoD)	PhD & Post Doc	Assistant Professor
Mathematics	Dr. Mayurakshi Nag (HoD)	MSc & PhD	Assistant Professor
Botany	Dr. Madhusree Halder (HoD)	PhD	State Aided College Teacher - I
Electronic Science	Indrani Guha (HoD)	M.Sc	State Aided College Teacher - II
Music	Rupa Bandyopadhyay (HoD)	M.A.	State Aided College Teacher - II
	Suchandra Maitra	M.A.	State Aided College Teacher - II
Economics	Dr. Soma Roy	PhD	Principal
	Dr. Uttam Haldar (HoD)	PhD	Assistant Professor
Physical Education	Sayanti Banerjee	M.P.Ed	State Aided College Teacher - I

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	Tania Nag (HoD)	M.P.Ed	State Aided College Teacher - II
Zoology	Dr. Ananya Ali (HoD)	MSc & PhD	State Aided College Teacher - I
Chemistry	Dr. Ipsita Chakrabarty	PhD & Post Doc	Visiting Teacher
	Madhuree Mal	MSc	Visiting Teacher

Name of the Librarian	Qualifications	Designation
<b>Ms. Tanusri Samanta</b>	M.Com, M.Lib. & I.Sc.	Asst. Librarian
<b>Ms. Sumita Nandi</b>	M.A & M.LISc	Asst. Librarian

Name of the Non-Teaching Staff	Designation
Mr. Animesh Khamrui	Clerk
Mr. Debkanti Das	Clerk
Mr. Jhantu Mete	Clerk
Mr. Debasish Saha	Electrician Cum Care Taker
Mr. Snehanshu Sekhar Mohanty	Night Guard
Mr. Tarun Kumar Paul	Lab Attendant
Mr. Sk Haque Alam	Lab Attendant
Mr. Bapi Jhama	Lab Attendant
Ms. Ruby De Saha	Library Peon
Mr. Tapan Das	Peon
Ms. Nabamita Ghosh	Casual Staff
Mr. Arup Ganguly	Casual Staff

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